

**UNAPPROVED MINUTES
CITY OF MILPITAS
ARTS COMMISSION**

Minutes: Regular Meeting of the Arts Commission
Date of Meeting: January 27, 2003
Place of Meeting: City Hall, 455 E. Calaveras Blvd., Committee Meeting Room

I. Call to Order Chairperson Cherry called the meeting to order at 7:00PM

II. Flag Salute The Chair led the Commission in the Pledge of Allegiance

III. Roll Commissioner's Present: Barrie, Cherry, Foulk (7:34pm), Hicks, Ogle (7:15pm), Rabe and Alternate Barnes and Gupta

Commissioner's Absent: Hays

City Staff Present: Recreation Services Manager, Bonnie Greiner, Acting Cultural Arts Coordinator, Renee Lorentzen

City Council Liaison Present: Council Member Armando Gomez

IV. Alternates No Alternates were seated

V. Agenda **MOTION** to approve the Agenda of January 27, 2003.
M/S: Rabe/Barrie Ayes: All

VI. Minutes **MOTION** to approve the Minutes of October 25, 2002.
M/S: Rabe/Hicks Ayes: All

VII. Citizens Forum Larry Voellger
689 Cardiff Place
Milpitas, CA 95035

Mr. Voellger, representing the Milpitas Alliance for the Arts, announced and invited the Commission to the Milpitas Alliance for the Arts Dance and Fundraiser on February 14th. Tickets are \$40 per person. Raffle tickets for (2) United Airline tickets to anywhere in the US, including Hawaii are for sale as well.

The City Council approved the Art in the Park project and contract to be constructed at Murphy Park. The project should be completed by March or April of this year. The next park designated for art is Hillcrest Park. A meeting will be held on February 15. For more information people can contact Larry Voellger.

Carla Moss, local artist, will be starting a Mural project with Pomeroy School. This program is made possible through a Community Foundation Grant.

VIII. Announcements and Correspondence

Mayor Jose Esteves encouraged the Commission to attend the Commissioner's Dinner on January 30th at 7:00PM at the Crowne Plaza in Milpitas. He expressed that he looked forward to seeing everyone there.

Recreation Services Manager, Bonnie Greiner, announced the following:

- Rainbow Theatre's *Somewhat True Tale of Robin Hood* closed on Saturday, January 25, having a successful season with 2,800 people seeing performances.
- Eco Passes are available to all Commissioners. If anyone interested, see Bonnie after the meeting.

Acting Cultural Arts Coordinator, Renee Lorentzen, announced the following:

- CASP Event, Bay Area Showcase Chorus Sweet Adeline's, February 1st at the Milpitas Community Center at 4PM.
- Phantom Art Gallery Opening for the Golden Hills Art Association on January 9th had approximately 30 people in attendance. Four pieces of work have been sold.

Chairperson Cherry welcomed new Alternate Gupta to the Commission.

IX. New Business (A)

1. Election of Officers

MOTION to table Election of Officers to the February meeting.

M/S: Rabe/Barrie Ayes: All

X. Old Business

1. Arts Commission Work Plan

Chairperson Cherry stated to the Commission, because of the City's current budget, it is recommended that the Commission identify it's short-term goals as those projects or ideas that have no impact on City economics. Programs that are continuing from previous years, such as the Cultural Arts Support Program, Phantom Art Gallery and Arts Day are considered short term goals or goals accomplished.

Recreation Services Manager, Greiner, recommended that the "Percentage for Public Art" be taken to the Planning Department and the Planning Commission as they are the appropriate advisory body to City Council and as they have the resources for the research necessary. The following items were discussed as being short-term projects:

- Milpitas Arts Day
- Display for Community Center Bulletin Board
- Encourage Art Partnerships in Milpitas
- Cultural Arts Support Program
- Phantom Art Gallery
- Recognition for Arts Contributions/Success Stories (within Arts Commission)
- Active involvement in Arts activities for Milpitas Special Events

Chairperson Cherry asked that when staff drafts the Work Plan, the long-term goals are defined not by individual projects but as general commitments, and global mission statement defining the aspirations of the Commission.

Chairperson Cherry asked Commissioner Foulk his opinion on the Bandstand, since he was the initiator of the item. Commissioner Rabe expressed that she would be concerned whether the bandstand would actually be used for its intended purpose. Chairperson Cherry stated that the bandstand item was discussed before the Commission was aware of the new amphitheater space at City Hall. Commissioner Foulk said that also with the Master Plan at the Milpitas Sports Center possibly having one built at Cardoza Park, the item can be considered long term.

Commissioner Rabe asked that the draft of the Work Plan be brought back to the Commission for review. Recreation Services Manager, Bonnie Greiner, answered that the item would be agendaized for the February meeting.

MOTION to accept the Commission short term and long-term goals as discussed.

M/S: Barrie/Ogle Ayes: All

IX. New Business (B)

MOTION to re-agendaize Item VII. New Business 1. Election of Officers.

M/S: Hicks/Foulk

1. Election of Officers

The Chair opened the floor for nominations for Chairperson.

Commissioner Barrie nominated Commissioner Foulk.

Commissioner Foulk nominated Commissioner Rabe for Chairperson.

Commissioner Rabe respectfully declined.

MOTION to nominate Bill Foulk for Chairperson.

M/S: Barrie/Cherry Ayes: All

The Chair opened the floor for nominations for Vice-Chair.

Commissioner Barrie nominated Commissioner Cherry.

Commissioner Cherry nominated Commissioner Barrie. Commissioner Barrie respectfully declined.

MOTION to nominate Julie Cherry for Vice-Chair.

M/S: Barrie/Foulk Ayes: All

XI. Staff Reports

Staff had nothing to report.

XII. Liaison Reports

1. City Council

Council Member Gomez reported that City Council is currently reviewing the City's deficit. He encouraged the Commission to attend the Commissioner's Dinner on January 30th.

Commissioner Rabe asked what the status of the Dog Park was. Council Member Gomez answered that City Council approved \$300,000 for the construction of the Dog Park. \$2,000 is allotted for Art.

10. Milpitas Unified School District

Chairperson Foulk announced that the new Food Court at Milpitas High School is not open. The new football field and track has been completed and all are pleased with the results. The MUSD Board appointed Barbara Santos as their

new member, filling the vacancy from Council Member Polanski's departure. Interviews for the new Superintendent were completed this evening and an offer was made.

XIII. Future Agenda Items

- Commissioner Sign-Ups for Phantom Art Gallery and CASP Events

XIV. Adjournment

There being no further business, the Chair adjourned the meeting at 7:56PM until February 24, 2003 at 7PM in the Milpitas Community Center, Rm. 7&8.

**UNAPPROVED MINUTES
CITY OF MILPITAS
ARTS COMMISSION**

- Minutes:** Regular Meeting of the Arts Commission
Date of Meeting: February 24, 2003
Place of Meeting: Milpitas Community Center, 457 E. Calaveras Blvd., Room 7&8
- I. Call to Order** Chairperson Foulk called the meeting to order at 7:00pm
- II. Flag Salute** The Chair led the Commission in the Pledge of Allegiance
- III. Roll** Commissioner's Present: Barrie, Foulk, Hays (7:05), Hicks (7:05), Ogle (7:05), Rabe and Alternate Barnes
- Commissioners Absent: Cherry and Gupta
- City Staff Present: Recreation Services Manager, Bonnie Greiner, Public Services Assistant, Renee Lorentzen, Staci Pereira, Assistant Planner
- City Council Liaison Present: Council Member Armando Gomez
- IV. Alternates** Alternate Barnes was seated for Commissioner Hays
- V. Agenda** Chairperson Foulk asked that Item X. New Business 1. Community Oriented Design Enhancements (CODE) is moved as the first item of business.
- MOTION** to approve the Agenda of February 24, 2003, as amended.
M/S: Barnes/Barrie Ayes: All
- VI. Minutes** **MOTION** to approve the Minutes of January 27, 2003.
M/S: Barrie/Rabe Ayes: All
- VII. Citizens Forum** No members from the Community were present.
- VIII. Announcements and Correspondence**
- Fishing in the City was held on Sunday, February 23rd with 120 people participating. The City had approximately 50 volunteers at the event.
 - The Flamenco Society of San Jose CASP Event will be held on March 2nd at 2:30pm at the MCC.
 - The Arbor Day Celebration is scheduled for Saturday April 26th 10am-12noon at Murphy and Yellowstone Parks. The compost Give-Away starts at 8am at Murphy Park.

IX. New Business (A)

1. Community Oriented Design Enhancements (CODE)

Staci Pereira, Assistant Planner, introduced artists present; Adam Zawadski, John Okulick and Jack Mackie, Lead Program Artist whose work plans for the Great Mall Transit Center are up for the Commission's information and support.

The Commission was presented with artist augmentations from original plans in the following order and artist:

1. *Decorative paving at the Great Mall transit center – Adam Zawadzki*
Mr. Zawadzki reminded the Commission of the original concept for the decorative painting which was the past, present and future of transportation and community. He represented this concept through the wheel and footprints. Footprints of all shapes, shoe types and sizes will be incorporated into the paving in the bus island on the ground level. The major change on the previously approved art is the texturing in the colored pavement. The color is remaining. Commissioner Barrie said she felt that this is an exciting idea. She asked if the pavement with the shoe imprints would be hard to keep clean and was it safe for women with heels to walk on. Mr. Zawadzki answered that the depth of the imprint is the same as a standard deep jointer and should not pose as a safety hazard. The Parks Department has reviewed the flooring sample and has said it will be easy to clean. He added that the art would be sealed. Commissioner Rabe asked if the sealant would change the color of the art. Mr. Zawadzki answered that it was a non-penetrating seal, which will not change the appearance. Commissioner Rabe asked who shoe prints would be used. Mr. Zawadzki replied that volunteers and anyone interested in making a print was welcome.
2. *Sculptural seating at Great Mall transit center – Ries Niemi*
In Mr. Niemi's absence, Jack Mackie introduced Mr. Niemi's concept of the bus island seating, based upon the Ford Mustang Hubcap. The major change of the design is the existing spacing features are enhanced to enable the collection of trash from beneath the benches. Jack Mackie informed the Commission that the bench design also prevents skateboarders as well as the medium being graffiti resistant. Mr. Niemi also plans on, with the help of Milpitas Unified School District school children, to write the numbers "(1)" and "(0)" in as many languages as possible on the benches. Commissioner Ogle asked how cleanup would be possible in the design presented, as the spacing still presents itself as being incredibly small. Mr. Mackie answered that a broom can fit between the spacing. Also, a blower can be used. Council Member Gomez asked if there was other standard seating located in that area. Mr. Mackie answered, yes, standard benches existed as well as Mr. Niemi's designed seating.
3. *Safety fence art panels at Great Mall & Montague stations and station entry railing at I-880 station – John Okulick*
Mr. Okulick stated that his inspiration for his art piece was from reading the book on the history of the City of Milpitas and becoming interested in the diversity and history of Milpitas. His concept of weaving the past, present and future of Milpitas' technology, agriculture and culture manifested itself into a weave pattern in a golden ochre color, reminiscent of the Milpitas hills. The major change of this piece is the reduction of size of the openings of the safety panel railings. Mr. Okulick informed the Commission that a 20% clear gloss coat will cover the piece, preventing fading and graffiti. Commissioner Foulk asked if the paint itself was graffiti resistant. Mr. Okulick answered that the clear coat is what makes the piece graffiti resistant. Commissioner Hays suggested that the paneling be more diagonal, the symmetrical lines give the piece a window paned look. Mr. Okulick answered that the diagonal lines can be too busy. Commissioner Ogle asked if the color represented in the example was true or enhanced. Mr. Okulick said the actual color was solid, not with highlights. Council Member Gomez

asked if the color would be a safety hazard for drivers with sun reflection. Mr. Okulick answered that it would not be a hazard to drivers. Commissioner Rabe asked if the art work at street level would need to meet the same requirements. Mr. Okulick answered no, the planter and wall planned at that level is sufficient.

The Commission had further discussion on each item reiterating previous statements that addressed their concerns and likes about each project and art planned. Commissioner Ogle asked what the completion date of the entire project was. Gail Collins, VTA, answered that the project would be completed by fall of 2003. Commissioner Ogle asked that the Commission receive a breakdown of materials and cost for this project, for information purposes and reference for future project inquiries. Staci Pereira, Assistant Planner, said she would provide the Commission with a memo of information and project budget, to be forwarded through Staff.

X. Old Business

1. Commission Work Plan

Recreation Services Manager, Bonnie Greiner, informed the Commission that their Work Plan is always a working document. With the Commission's approval, the proposed work plan will go to City Council for approval at the March 18, 2003, Council meeting. Recreation Services Manager, Greiner, suggested that the Chair attend this meeting.

MOTION to approve the final Arts Commission Work Plan.
M/S: Rabe/Ogle Ayes: All

XI. New Business (B)

2. 50th Anniversary Team Discussion

Chairperson Foulk asked if any Commissioners were interested in volunteering to sit on the 50th Anniversary Committee. Commissioner Ogle said she was interested but asked how many meetings would need to be committed to. Recreation Services Manager, Greiner, answered that she did not know the exact amount, but that Commissioners serving on the Committee should expect at least (1) meeting a month. Commissioner Hays asked if the 50th Anniversary was going to be celebrated with a Gala or with events every month. Recreation Services Manager, Greiner, said that would be an item for the Committee to decide. Commissioner Rabe said she was interested in serving on the Committee as well and asked if they would be willing to have (2) Commissioners that serve as alternates for each other, should one Commissioner be unable to attend a meeting. Recreation Services Manager, Greiner, answered alternates would be fine.

Commissioner's Ogle and Rabe confirmed their volunteering to be on the 50th Anniversary Committee. Staff stated they would forward their names to the City Manager's office and they would be contacted as to the first scheduled meeting.

3. Phantom Art Gallery and Cultural Arts Support Program (CASP) Event Participation

Public Services Assistant II, Renee Lorentzen, informed the Commission that Staff is recommending holding the Phantom Art Gallery Gala openings at the appropriate Arts Commission meetings, which will allow for the Commission to fulfill Work Plan Item "Recognition for Arts Contributors/Success Stories". City Dignitaries and the recognized Artist's family will be invited with light refreshment served.

MOTION to approve new Phantom Art Gallery honor procedures.

M/S: Barrie/Hays

The Commission asked that Staff research the following in regards to the Phantom Art Gallery:

- End of the year art display time for the Milpitas High School students, possibly in May or June in the Phantom Art Gallery.
- Two-month display time instead of the current three-month display time.
- Second Gallery Site – City Hall, etc.

Public Services Assistant II, Lorentzen, informed the Commission of the remaining CASP Events in the 2002-2003 funding cycle. She asked that Commissioner's sign up for an Event, in a show of support from the Commission as well as providing useful feedback for staff as to the success of the events that are being funded. The Commissioners volunteered for the following:

- Calaveras Repertory Theatre, March 9 – Hicks/Ogle
- Filipino American Association, June 7 – Hays/Foulk
- Flamenco Society, March 2 – Hays/Ogle
- Fremont Symphony Orchestra, March 20 – Foulk
- GENCO, April 5 – Hays/Ogle/Foulk
- Milpitas Alliance for the Arts May 17 – Hays/Ogle
- San Jose Wind Symphony May 18 – Rabe/Hicks
- San Khau Viet Cali October 4,5 – Rabe/Hays

XII. Staff Reports

Staff had nothing to report.

XIII. Liaison Reports

Chairperson Foulk asked that staff generate a list of the Commissions and the Commissioner who is responsible for reporting. He suggested that the responsible Commissioners be rotated. He also asked that the MUSD be added to the Liaison List.

XIV. Future Agenda Items

- Liaison Re-assignment
- Phantom Art Gallery Second Site & Exhibit Time
- Meeting Location

XX. Adjournment

There being no further business, the Chair adjourned the meeting at 8:39pm to March 24, 2003, at 7:00pm.

**UNAPPROVED MINUTES
CITY OF MILPITAS
ARTS COMMISSION**

Minutes: Regular Meeting of Arts Commission
Date of Meeting: Monday, March 24, 2003
Place of Meeting: Milpitas City Hall, Committee Conference Room 455 E. Calaveras Blvd.

I. Roll Chairperson Foulk called the meeting to order at 7:00 p.m.

Commissioner's Barrie, Cherry, Foulk, Gupta, Hicks, Ogle, and Rabe were present.

Commissioners absent Barnes and Hays.

City Staff Present: Renee Lorentzen, Public Services Clerk II; Jennifer Tagalog, Public Services Clerk Supervisor

City Council Liaison present: Armando Gomez

II. Pledge The Chair led the Commission in the Pledge of Allegiance.

III. Citizen's Forum None.

IV. Minutes MOTION to approve the February 24, 2003, minutes as submitted.
M/S: Barrie, Rabe
Ayes: (6) Barrie, Cherry, Foulk, Gupta, Hicks, Ogle, and Rabe
Absent: (2) Barnes and Hays

V. Agenda MOTION to approve the March 24, 2003, agenda as submitted.
M/S: Barrie, Ogle
Ayes: All Ayes
Absent: (2) Barnes and Hays

VI. Announcements/Correspondence

Commissioner Rabe and Ogle provided an update on the first 50th Anniversary meeting. They requested input from all Commissioners to provide creative ideas on how the city can celebrate all year with activities for the Community. The next meeting scheduled for March 31, 2003 will be a brainstorming session. Commissioner Barrie suggesting showing 50-year-old cars from Ford since this business had such an impact in Milpitas.

Chairperson Foulk informed the Commission of appropriate protocol and reminded them all that they should listen to all opinions of other Commissioners without judgement.

Renee Lorentzen, Public Services Clerk II, announced the following:

- Flamenco Society of San Jose's "Flamenco Ole!" Concert (Cultural Arts Support Program) was held on Sunday, March 2, 2003 with approximately 175 attending.
- Fremont Symphony CASP event was held at Milpitas High School on March 20, 2003 with over 1,200 students attending.
- Distributed flier on the GENCO event (CASP) to be held on April 5, 2003, at the Community Center. Commissioners Hays, Foulk, and Ogle had

signed up to attend the event. Should any other Commissioners be interested in attending, they should contact her at 586-2778.

VII. NEW BUSINESS

1. Meeting Location

At the February 24, 2003, meeting, the Commission expressed they would prefer to hold their meetings at the Milpitas Community Center, rather than the City Hall Committee Conference Room. Commissioner Cherry questioned why there was discussion about moving the meetings as she was not at the last meeting. Renee Lorentzen, Public Services Clerk II, explained that some of the Commission had discussed the option of having meetings at the Community Center since staff was recommending combining the Phantom Art Gallery Gala Openings with the Arts Commission meetings to avoid confusion about where the meetings were held and some Commissioners preferred accessibility and parking at that facility.

Commissioner's Cherry and Barrie preferred the Committee Conference Room due to the temperature of the room being more comfortable and regulated.

Chairperson Foulk and Hicks preferred having the meetings at one location to avoid any confusion on the location of meetings.

MOTION for the Arts Commission to continue meeting in the City Hall Committee Conference Room and walk over to Community Center for Phantom Art Gallery Gala Openings.

M/S: Ogle, Barrie

Ayes: (5) Barrie, Cherry, Foulk, Gupta, Hicks, and Ogle

Nays: (1) Rabe

Absent: (2) Barnes and Hays

Commissioner Rabe noted that she preferred the Community Center since the facility is more handicap accessible than City Hall where certain tiles are slippery.

Council member Gomez indicated that some of the tiles were scheduled to be sandblasted to reduce the chances of them being slippery.

2. May, 2003 Arts Commission Meeting Re-scheduled

The Arts Commission May 26, 2003, meeting falls on Memorial Day, a national holiday observed by the City of Milpitas. Chairperson Foulk asked that staff agendize the discussion of the May meeting's cancellation or rescheduling.

MOTION to re-schedule the May 26, 2003, meeting to May 19, 2003 due to Memorial Day Holiday.

M/S: Cherry, Barrie

All Ayes

Absent: Barnes and Hays

3. Phantom Art Gallery Artist Recognition

At the February 24, 2003, meeting, the Commission voted to combine Phantom Art Gallery Gala Openings and recognizing art contributors. Phantom Art Gallery Artists will be recognized at the appropriate Arts Commission meeting, with City Dignitaries and Artist family members invited. A certificate will be presented to the honored Artist and light refreshments will be served. The first Artist affected by the program change is Maby Hoskins. Her gallery date is from April 17 – July 19, 2003.

Staff distributed a copy of the certificate to the Commissioners. The Commission requested that the dates of the exhibit be added to the certificate.

Commissioner Cherry questioned staff on what the plan was for the Phantom Art Gallery Artist Recognition. Renee Lorentzen, Public Services Clerk II, indicated the plan would be as follows:

- At 7:00 p.m. the Mayor or designated City Council representative would give a brief speech and present the certificate along with the Arts Commission to the artist at the Phantom Art Gallery;
- Photos will be taken;
- Light refreshments will be served for attendees; and
- Meeting would be adjourned after refreshments.

Commissioner Cherry expressed concerns about not having a regularly scheduled meeting for the months in which the Phantom Art Gallery Gala's would occur. She felt that with the Work Plan established the Commission would need to meet each month, however, could conflict with her volunteer involvement with hosting refreshments at the Gala event. Staff indicated that the refreshments would be scaled down significantly so it wouldn't interfere with the meeting should they decide to meet after gala.

The Commission decided to hold the Gala event from 7-7:30 p.m. at the Phantom Art Gallery and then adjourn to the business meeting at the City Hall Committee Conference Room.

Note, receipt, and file.

4. Cultural Arts Support Program 2003-2004 Evaluation Process

CASP Grant applications for the 2003-2004 Funding Cycle are to be reviewed and evaluated at the April 28, 2003, Arts Commission meeting. In an effort to streamline the evaluation process and create a more comprehensive evaluation, there will be the addition of a staff evaluation sheet that will be averaged with the Commissioner's final score. Staff distributed the Evaluation sheet at the meeting for the Commission's review.

Commissioner Barrie requested that the evaluation sheet be re-formatted to include all evaluation areas (i.e. community, arts/cultural, and oral communication) on one page so the Commissioners wouldn't have to flip back and forth between the areas.

It was Commission consensus to move forward with the evaluation sheet that was submitted by staff at the meeting with the above mention formatting change.

Commissioner Gupta questioned staff on the different types of groups, which apply for funding. Staff provided an overview of the variety of groups which have typically applied for grants.

Commissioner Rabe suggested asking the applicants, if they would be willing to work with staff on 50th Anniversary celebration to continually reinforce and encourage participation in the yearlong festivities.

Commissioner Barrie requested that staff complete the appropriate scoring areas (i.e. returning applicant, new concept, etc.) prior to the meeting.

Renee Lorentzen, Public Services Clerk II, explained that the CASP binders would be distributed to the Commission in approximately 2-3 weeks with scoring sheets filled out as requested. She also explained that this year the applicants would not be informed of their rating at the meeting until after the scores have been tallied and re-verified. Staff would be returning with rankings at the May, 2003, Arts Commission meeting. She said all applicants will be receiving a copy of the new evaluation-rating sheet with a letter informing them of how the meeting will be conducted.

Commissioner Rabe felt the applicants should be informed of their ranking at the public meeting with verbal scoring vs. hearing at another time. Commissioner's Cherry and Barrie indicated that typically if you apply for a grant, you find out through the mail vs. at the meeting.

Commissioner Cherry felt it was sufficient to provide verbal feedback at the meeting to the groups. She expressed the importance of providing comments/suggestions on the evaluation sheets as all groups receiving them after the meeting. She also felt that adding up the scores at a later time would assist in reducing possible errors.

Note, receipt, and file.

5. Commission Liaison Appointments

At the February 24, 2003, meeting, the Chair asked that staff agendaize this item, so the Commission can reassign Liaison appointments, identifying those Commissions that need a Liaison and those Commissions that Staff could report to the Arts Commission on any pertinent information. The Commission discussed at length the purpose of the liaison assignments and whether it was necessary to continue assigning an individual Commissioner to each City Commission.

The Commission felt that some of the Commissions didn't discuss items that necessarily pertain to the Arts Commission on a regular basis.

Commissioner Barrie felt it was a duplication of efforts having the liaison assignments.

Below were some of the possible suggestions from the Commissioners:

- Staff review agendas and inform Commission of any items that may pertain to Arts Commission;
- Announce upcoming Arts Commission Events/Topics of interest during citizen's forum to other Commissions (rotating who attends so the Commissions will become familiar with all the members);
- Be pro-active by informing other Commissions that the Arts Commission is interested in collaborating on possible art venues i.e. Talent Show (YAC), Holiday Tree Reception (CAC)

Commissioner Cherry felt that someone should be assigned to the Library Advisory Commission and attend all meetings since they are discussing the future library facility which could potentially involve several art aspects. In addition she felt the following Commissions have art elements to them (PRCRC, Planning (due to interest in pursuing percentage for the arts), Sister Cities).

Renee Lorentzen, Public Services Assistant II, said staff would review the agendas and inform Commission of any pertinent items, which may involve Arts Commission to avoid gaps in communication. Commissioner Cherry volunteered to review all the agendas.

MOTION to change liaison assignments on voluntary basis, which would be assigned on monthly basis at Arts Commission meeting with staff input.

M/S: Barrie, Ogle

All Ayes

Absent: Barnes and Hays

6. Flute Player Postcard

By the request of Commissioner Rabe, this item was agendaized for Commission discussion on further action to be taken on creating a postcard with Milpitas' Flute Player as the subject. She felt this artwork should be displayed on a postcard featuring her in the new location (City Hall Pond) and made available free for the public. She also stated there were few postcards available representing Milpitas and felt the City should be showcased.

At the meeting two postcards were distributed which featured the Flute Player. The first postcard displays the Flute Player in the pond. 500 postcards were printed, however the artist requested they be pulled from racks due to poor quality of the photo. The second postcard was a collage postcard with four photos (one photo of Flute Player) which was created for the Nations In Bloom competition.

Commissioner Gupta suggested sending existing postcards to other Commissions to use up remaining stock and provide an opportunity to introduce themselves to other Commissions.

Commissioner Cherry gave an update on a current art collaboration in which students at Spangler and Pomeroy will be assisting with a mural at their school sites. She suggested possibly collaborating with the Milpitas Unified School District and incorporating a collage of different Milpitas artwork on a postcard.

The Commission was in favor of doing a postcard and determined the following:

- 1) Add postcard idea to Arts Commission Work Plan.

- 2) With artist's approval, distribute existing 500 postcards to Chamber of Commerce (possibly with new resident packets), existing flier racks at library and city facilities.

Commissioner Rabe also suggested incorporating something to do with the 50th Anniversary onto the postcard.

IX. OTHER BUSINESS

1. Staff Reports/Program Reports

2. Liaison Reports

- 2.1 **City Council** – Council member Gomez reported that the Council would be reviewing the amendment to the Work Plan.
- 2.2 **Community Advisory Commission** – none
- 2.3 **Senior Advisory Commission** - none
- 2.4 **Planning Commission** – none
- 2.5 **Youth Advisory Commission** -none
- 2.4 **Parks, Recreation and Cultural Resources Commission** - none
- 2.5 **Milpitas Historical Society** – none
- 2.6 **Sister Cities Commission** – none
- 2.7 **Library Advisory Commission** – none
- 2.8 **Milpitas Unified School District** – none

X. FUTURE AGENDA ITEMS

50th Anniversary Celebration

XI. Adjournment

There being no further business, Chairperson Foulk adjourned the meeting at 8:17 p.m. until the next scheduled meeting on April 28, 2003.

Respectfully Submitted
Jennifer Tagalog
Recording Secretary

**UNAPPROVED MINUTES
CITY OF MILPITAS
ARTS COMMISSION**

Minutes: Regular Meeting of Arts Commission
Date of Meeting: Monday, April 28, 2003
Place of Meeting: Milpitas City Hall, 455. E. Calaveras Blvd., Committee Conference Room

I. Roll

Chairperson Foulk called the meeting to order at 5:04 p.m.

Commissioner's Barrie (5:50 p.m.), Foulk, Hays (5:15 p.m.), Hicks, Rabe and Ogle were present.

Commissioner's Barnes, Cherry, and Gupta were absent.

City Staff Present: Bonnie Greiner, Recreation Services Manager; Renee Lorentzen, Public Services Assistant; Jennifer Tagalog, Recording Secretary;

City Council Liaison present: Armando Gomez

Guests: Beverly Barron, Bay Area Showcase Chorus; John Ribovich, Calaveras Repertory Theatre; Doug Carmen, Representing Darlene Carman; Leslie Henry, Fancy Dancers; Trini Aolin, Filipino American Association of Milpitas, Inc.; T. Lam, Firebird Youth Chinese Orchestra; Eddie Diaz, Flamenco Society of San Jose; Anastasia Herold, Fremont Symphony; Helen Moreno, Kaisahan of San Jose, Inc.; Yvette Merritt; Larry Voellger, Milpitas Camera Club; Jeff Jones, San Jose Wind Symphony;

II. Pledge

The Chair led the Commission in the Pledge of Allegiance.

III. Citizen's Forum

Larry Voellger, Milpitas Alliance for the Arts (MAFTA) Vice-President, invited Commissioners to attend a Literary Tea which will be held on May 17, 2003, from 1-3 p.m. at the Community Center. The author of the Money Dragon will be the guest speaker and a Hawaiian dance troop will be performing. He also indicated that a light lunch would be served. Tickets are \$10 for adults and \$8 for seniors and were still available for purchase. This event is co-sponsored as part of the Cultural Arts Support Grant Program.

IV. Minutes

MOTION to approve the March 24, 2003, minutes as submitted.

M/S: Rabe, Ogle

Ayes: (4) Foulk, Hicks, Ogle, and Rabe

Absent: (4) Barrie, Barnes, Cherry, Hays, and Gupta

V. Agenda

MOTION to approve the April 28, 2003, agenda as submitted.

M/S: Ogle, Rabe

Ayes: (4) Foulk, Hicks, Ogle, and Rabe

Absent: (4) Barrie, Barnes, Cherry, Hays and Gupta

VI. Announcements/Correspondence

Bonnie Greiner, Recreation Services Manager announced the following:

- Rainbow Theatre will be performing Dear Edwina, April 25th – May 3rd, 2003.
- Arbor Day Celebration at Yellowstone Park was very successful with over 300 attending.
- The following Commissioners were scheduled for upcoming Cultural Arts Events: MAFTA Tea (5/17) - Ogle and San Jose Wind Symphony (5/18) – Rabe and Hicks. Commissioner Hicks indicated she would be out of town and unable to attend the May 18, 2003, event.
- Dog Park Ground Breaking will be held on May 10, 2003, starting at 10 a.m. at Ed Levin Park.
- Art in The Park Unveiling is scheduled for May 10, 2003, at 11:30 a.m. at Murphy Park.

VII. Old Business

1. Dog Park Art – Bonnie Griener, Recreation Services Manager

On May 10, 2003, the City of Milpitas will be holding an official Ground Breaking Ceremony at the new Dog Park Site in Ed Levin Park. \$2,000.00 had been allotted for the art at the Milpitas Dog Park in its project budget. Bonnie Greiner, Recreation Services Manager, provided color samples of possible types of artwork for the Dog Park for the Commission's consideration and review.

MOTION to recommend to City Council to appropriate \$2,000.00, for a dog bone entrance sign indicating the rules of the Dog Park.

M/S: Rabe, Ogle

Ayes: (5) Foulk, Hays, Hick, Ogle, and Rabe

Absent: (4) Barrie, Barnes, Cherry, and Gupta

VIII. Public Hearing

1. Cultural Arts Support Program Review

On April 9, 2003, Renee Lorentzen, Public Services Assistant, hand delivered the 2003-2004 Cultural Arts Support Program (CASP) binders to the Arts Commissioners. Included in the Commission packet for review were the CASP Review meeting procedures.

Fourteen applicants submitted their applications by the February 21, 2003, deadline. Twelve applicants were eligible for funding. Attached was a list of the 12 eligible applicants.

Commissioners graded each applicant on a cumulative grading scale with 50 points being the highest possible score. Those scores were then averaged with the Staff evaluation form, with 40 possible points; the highest score possible, 90 points. Staff score is 1/7th of the total possible points. There is \$22,000.00 available for the Cultural Arts Support Program in the 2003-2004 funding cycle, a two thousand dollar increase from the past fiscal year's \$20,000.00 allocation. The Commission had the following options available for funding:

Option A: Fund the top 11 scoring grant applicants at \$2,000.00 each, for a total of \$22,000.00.

Option B: Fund the top scoring 10 grant applicants \$2,000.00 each, and award the remaining two applicants \$1,000.00 each, for a total of \$22,000.00.

The Commission decided to discuss options A and B after the applications had been reviewed.

The applicants reviewed their proposals and the Commissioners questioned the applicants on areas they needed further clarification on or questions that were not answered on the application. Commissioner Rabe informed the applicants that the City of Milpitas would be celebrating their 50th Anniversary next year and wanted to know if they would be interested in incorporating the 50th Anniversary in some form (i.e. announcement in program, 50th Anniversary logo on promotions, or possibly performing at one of the events). All the applicants were very willing to recognize the City's 50th Anniversary in some form.

Renee Lorentzen, Public Services Assistant, explained that staff would take all the ratings from the Commissioners and bring the results back to the Commission at their May 19, 2003, meeting.

The Commission felt it was necessary to have staff calculate the results of ratings at the meeting in order to determine how the remaining \$2,000.00 would be distributed. Staff received all the rating scores from the Commission and calculated the average scores immediately after voting was completed.

See attachment on individual ratings from Commissioner's.

MOTION to recommend to City Council funding \$2,000.00 to the top ten rated applications and \$1,000.00 each to Firebird Youth Chinese Orchestra and Yollette Merritt.

M/S: Foulk, Hays

Ayes: (3) Foulk, Hicks, Hays

Nays: (3) Rabe, Ogle, Barrie

Absent: (3) Barnes, Cherry, and Gupta

Motion died for lack of majority.

Commissioner Barrie indicated that she didn't think that just because someone completed an application they were entitled to receive funding.

MOTION to only fund the top 10 rated applicants.

M/S: Barrie, None

The motion died for lack of a second.

Commissioner Hays wanted to fund the top 10 applicants \$2,000.00 and appropriate the remaining \$2,000.00 towards public art. Staff explained that the \$22,000.00 funding was designated for this program by the City Council and that the Commission could not modify the policy.

Commissioner Barrie felt the CASP guidelines needed to be reviewed prior to next funding cycle to address the following issues: 1) Possible sliding scales for funding criteria; 2) Providing further detail on what is considered a Cultural Art/Promotion of arts; 3) Where groups celebrating ethnic heritage lie within the system of arts.

MOTION to recommend to City Council funding \$2,000 to the top ten rated applications and \$1,000.00 each to Firebird Youth Chinese Orchestra and Yollette Merritt.

M/S: Hays, Hicks

All Ayes

Absent: (3) Barnes, Cherry, and Gupta

The Commission requested to review the CASP process at the May 19, 2003, Arts Commission meeting to recommend future changes.

IX. Other Business

1. Staff Reports/Program Reports - none

2. Liaison Reports

2.1 City Council – none

2.2 Senior Advisory Commission – none

2.3 Planning Commission – none

2.4 Parks, Recreation and Cultural Resources Commission - none

2.5 Community Advisory Commission – none

2.6 Sister Cities Commission – none

2.7 Library Advisory Commission – none

2.8 Youth Advisory Commission

2.9 Milpitas Unified School District – none

X. Future Agenda Items

CASP Guidelines Process & Review

Commissioner Hays questioned how the Commission would go about requesting public art in Milpitas. Commissioner Rabe suggested Commissioner Hays informs the City Council about her request during citizen's forum.

XI. Adjournment

There being no further business, Chairperson Foulk adjourned the meeting at 8:04 p.m. until The next scheduled meeting on May 19, 2003.

Respectfully Submitted
Jennifer Tagalog
Recording Secretary

**UNAPPROVED MINUTES
CITY OF MILPITAS
ARTS COMMISSION**

Minutes: Special Meeting of the Arts Commission
Date of Meeting: Monday, May 19, 2003
Place of Meeting: Milpitas Community Center, Rooms 7&8, 457 E. Calaveras Blvd.

I. Call to Order Chairperson Foulk called the meeting to order at 7:00 p.m.

II. Phantom Art Gallery Honor Ceremony – Maby Hoskins

The Commission met at the Milpitas Phantom Art Gallery and presented Maby Hoskins, featured artist, a Certificate of Commendation, for her contributions to the Milpitas community through the arts. She thanked the Commission and the City of Milpitas for the opportunity to display her work.

III. Flag Salute (7:23) The Chair led the Commission in the Pledge of Allegiance.

IV. Roll Call Commissioner's Barrie, Cherry, Foulk, Hays, Ogle, Rabe and Alternates Barnes (left early 7:35) and Gupta were present.

Commissioner Hicks was absent.

City Staff Present: Bonnie Greiner, Recreation Services Manager, Renee Lorentzen, Public Services Assistant II

City Council Liaison Present: Armando Gomez

V. Seating of Alternates No Alternates were seated.

VI. Agenda **MOTION** to approve the May 19, 2003, Agenda as submitted.
M/S: Ogle/Rabe Ayes: All Ayes

VII. Minutes The Commission tabled the approval of the April 28, 2003, Minutes to the June 23, 2003, meeting.

VIII. Citizens Forum Al Garcia
1134 Ridgemont Dr.
Milpitas, CA 95035

Mr. Garcia, Community Advisory Commission Chair, announced that in an effort to build community spirit, the Community Advisory Commission is promoting "Neighborhood Night Out" in Milpitas on August 12, 2003. The Community Advisory Commission is asking fellow Commissioners to promote "Neighborhood Night Out" in their own neighborhoods. Mr. Garcia handed out information and a Neighborhood Night Out Registration Form.

Commissioner Barnes requested that they consider working with the SAFE Program, since the two programs support similar causes. Commissioner Hays asked what the visiting police officer would do. Mr. Garcia answered; the officer attending would answer any questions the neighborhood might have on safety, etc. Commissioner Ogle asked what he considered the ideal atmosphere for this event, block party? Backyard get-together? Mr. Garcia answered that a block party would be a good idea.

IX. Announcements/Correspondence

- Milpitas Rainbow Theatre Auditioned for their summer play, *Guys and Dolls*. 80 kids tried out and 37 were cast.
- Summer registration well under way with over 1,100 people served and 4,570 separate enrollments.
- Memorial Day Ceremony is on May 26, 2003, at 9am. This event is held rain or shine.
- May 17th – Milpitas Alliance for the Arts Mothers Day Tea. The event was successful with over 65 people in attendance.
- May 18th – San Jose Wind Symphony. It was a good concert with 85-90 people in attendance.

X. New Business

1. Phantom Art Gallery Display March – April 2004

Public Services Assistant II, Renee Lorentzen, informed the Commission that in response to the Commission's request to designate Phantom Art Gallery time for children's artwork, preschool staff approached Ms. Lorentzen, about designating the months of March and April for displaying children's artwork, coinciding with the Month of the Young Child.

Commissioner Rabe stated that she has been impressed with the amount of artwork that has been selling from the past few Galleries and would hate to see it lose momentum. Commissioner Cherry asked if they could display the children's artwork at City Hall or possibly at the Milpitas Unified School District Board Room. Chairperson Foulk informed the Commission that each wall of the Board Room is designated and rotated between classrooms in the district. Chairperson Foulk stated that the preschool classes could possibly be rotated in.

Commissioner Barrie said that having the children's artwork up in the Phantom Art Gallery would bring in parents, uncles, grandparents, etc., and that it would be great publicity. Chairperson Foulk suggested that the children's artwork be up in the Phantom Art Gallery for the month of April only. He asked if staff could create some sort of poster or sign advertising the Phantom Art Gallery. Commissioner Gupta stated that incorporating children's artwork into the Phantom Art Gallery schedule would bring in a new crowd of viewers.

MOTION to designate the month of April to children's artwork in the Phantom Art Gallery.

M/S: Barrie/Cherry Ayes: All

2. Phantom Art Gallery Daniel White

Daniel White, Phantom Art Gallery Applicant, presented the Commission with a selection of paintings. Chairperson Foulk asked Mr. White how many paintings he has completed at this time. Mr. White answered he had about 25 paintings, currently. Commissioner Barrie asked if all his paintings were framed. Mr. White said, not all his paintings were framed, as it is expensive to frame

paintings. Commissioner Hays asked how long he had been painting. Mr. White answered he had been painting for a year.

Commissioner Cherry asked if Mr. White had any “happier” paintings in his repertoire. Commissioner Foulk asked if any of his other paintings leaned toward the lighter side. Commissioner Hays asked the Commission if the message of the artwork was the direction that the Phantom Art Gallery wants to go. Commissioner Hays asked if he had anything appropriate for the Phantom Art Gallery. He said he did have work he felt was appropriate. She stated that she would like to see Mr. White return with work more representative of what would be displayed. Commissioner Barrie stated she would like to see Mr. White have a few more years of experience before showing at the Phantom Art Gallery. Commissioner Rabe said that Mr. White will be growing and changing as an artist over the years and she is excited to see how he develops.

Mr. White said that he paints what he feels and that’s what the Commission sees in his paintings. Commissioner Cherry said she thinks Mr. White is very talented and suggested that the Commission look at the paintings up close, they are very different from a distance. Commissioner Gupta stated that she felt the Commission should give Mr. White a chance. The youth need representation also. The Commission is limiting the Gallery if they are trying to cater only to the families bringing in children for preschool. They are forgetting about Mr. White’s family and friends and what they want to see.

Council Member Gomez asked what the guidelines for applying artists are. Commissioner Rabe read from the Phantom Art Gallery Application ... “[a]ll artists must have their art framed, or appropriately mounted, when presenting to the Arts Commission all art work will be screened by the Commission to ensure that the subject matter displayed is appropriate for viewing by the general public.” Commissioner Rabe asked if Mr. White would be willing to share gallery space with a couple other young artists in a joint gallery opening. Mr. White said he was. Commissioner Ogle said she would like to see him with other artists with other art mediums. Chairperson Foulk suggested staff contact the art teachers at the Milpitas High School to find a couple other developing artists to share gallery time.

MOTION to have Mr. White come back with more art work in the Fall while staff contacts the Milpitas High School art teachers for the possibility of joining Mr. White with other students for a collaborative Phantom Art Gallery.

M/S: Ogle/Cherry Ayes: All

3. Art Donation Policy

Recreation Services Manager, Greiner, informed the Commission that staff had researched other cities and their existing art donation policies to create the draft that is before them. The City Attorney has reviewed the drafted policy. Recreation Manager, Greiner, pointed out the following areas in the draft to the Commission:

1. The Commission will recommend the approval or denial of artwork donated to the City Council, but City Council will have the ultimate deciding vote.
2. Once artwork is donated to the City, it becomes City property.
3. Acceptance of the artwork does not obligate the City to display the artwork.

Commissioner Rabe confirmed that this Policy is for donated artwork only. Recreation Services Manager, Greiner, said yes, and the City has the right to remove the artwork at any time.

Commissioner Cherry asked what would happen if a visiting City wanted to donate or present the City with artwork. Recreation Services Manager, Greiner, answered that it would be considered a gift and would go directly to City Council. Donations of art would go through the Arts Commission.

Commissioner Hays asked what inspired the drafting of the donation policy. Recreation Services Manager, Greiner, answered that the policy is primarily for the artist, so they are sure of their role as a donating artist and the City's role in assuming ownership of the donated artwork.

MOTION to approve the Art Donation Policy and Artist Application.

M/S: Hays/Barrie Ayes: All

4. Arts Day 2003

Public Services Assistant II, Lorentzen, informed the Commission that the City has received a sponsorship from First Five of Santa Clara County, in the amount of \$10,000 for Arts Day 2003. Public Services Assistant II, Lorentzen, stated the event is tentatively planned for October 4, 2003, at the Milpitas Community Center lawn and City Hall amphitheatre from 10am-2pm. She explained that previous event collaborators, Milpitas Alliance for the Arts and Milpitas Unified School District have agreed to return for Arts Day 2003. She listed the following activities and entertainment tentatively planned:

- Poster Contest
- Chalk Art Activity
- Water Colors
- Finger Painting
- Origami
- Cultural Storytelling
- Ballet Folkloric Milpitas
- South Bay School of Music Arts
- Rainbow Theatre
- Snacks
- Giveaways

Public Services Assistant II, Lorentzen, added that First Five has 20-25 employees who will be working the event.

MOTION to 1) approve the Arts Day 2003 for October 4, 2003 at the Milpitas Community Center lawn and City Hall amphitheatre from 10am-2pm.
2) Have Commissioner's Cherry, Foulk and serve on the Arts Day 2003 subcommittee and 3) theme the Poster Contest "Happy 50th Birthday, Milpitas!"

M/S: Barrie/Hays Ayes: All

XI. Staff Reports

None

XII. Liaison Reports

6. Milpitas Historical Society

Commissioner Ogle told the Commission that the Milpitas Historical Society is looking for cups or mugs for their coin toss booth to be at the Milpitas Art and

Wine Festival 2003. Anyone wishing to donate cups or mugs should contact Mabel Mathers with the Milpitas Historical Society.

XIII. Future Agenda Items

XIV. Adjournment

There being no further business, Chairperson Foulk adjourned the meeting at 8:38p.m.until the next regularly scheduled meeting on June 23, 2003.

Respectfully Submitted,

Renee Lorentzen
Recording Secretary

**UNAPPROVED MINUTES
CITY OF MILPITAS
ARTS COMMISSION**

Minutes: Regular Meeting of the Arts Commission (AC)
Date of Meeting: Monday, June 23, 2003
Place of Meeting: Milpitas City Hall, 455 E. Calaveras Blvd., Committee Conference Room

I. Call to Order Chairperson Foulk called the meeting to order at 7:00 p.m.

II. Flag Salute The Chair led the Commission in the Pledge of Allegiance.

III. Roll Call Commissioners Present: Barrie (7:30p.m.), Cherry, Foulk, Hays, Hicks, Ogle and Rabe and Alternate Gupta

Commissioners Absent: Alternate Barnes

City Staff Present: Bonnie Greiner, Recreation Services Manager, Renee Lorentzen, Public Services Assistant II

City Council Liaison Present: Council Member Armando Gomez

IV. Alternates The Chair sat Commissioner Gupta for Commissioner Barrie.

V. Agenda **MOTION** to approve the Agenda of June 23, 2003.

M/S: Cherry/Rabe Ayes: All

VI. Minutes **MOTION** to approve the Minutes of April 28, 2003.

M/S: Gupta/Rabe

Ayes: (7) Barrie, Foulk, Gupta, Hays, Hicks, Ogle, Rabe

Abstain: (1) Cherry

MOTION to approve the Minutes of May 19, 2003.

M/S: Gupta/Rabe

Ayes: (7) Barrie, Cherry, Foulk, Gupta, Hays, Ogle, Rabe

Abstain: (1) Hicks

VII. Citizen's Forum Elena Lawson
2175 Fieldcrest Dr.
Milpitas, CA 95035

Mrs. Lawson presented the Commission with the three Art in Your Park finalist models, slated for Hillcrest Park. Mrs. Lawson informed the Commission that the Hillcrest neighborhood had been sent postcards and informational door hangers on meetings dedicated to choosing artists for their Art in Your Park project. In February 2003, an initial brainstorming session among attending neighbors resulted in the three present models:

- 1) Spring Training
- 2) Cartwheels
- 3) Hand in Hand Around the Park

The Commission viewed the three models and expressed concern over "Cartwheels" and the safety of children playing around or on the statue, due to

the pointed edges. Mrs. Lawson explained the statue, although bronze would have rounded edges and would be safe. Recreation Services Manager, Greiner, said the City of Fremont has a similar type of statue and has not experienced any safety issues. Mrs. Lawson stated that on August 2, 2003, the Hillcrest neighborhood would be having a picnic and voting on their favorite statue.

Commissioner Cherry informed the Commission of the process in which the artwork for Art in Your Park projects are chosen, which will be different than previous projects. Commissioner Cherry stated that City Council would now have the deciding vote on artwork placed in the parks. Voting and recommendation would be as follows:

- Community votes on their favorite Art In Your Park Project Piece
- Milpitas Alliance for the Arts brings the communities vote to the Arts Commission, asking for the Commission to recommend to City Council the approval of the artwork with the most votes
- City Council votes and approves the Artwork for the Art in Your Park project

VIII. Announcements/Correspondence

Recreation Services Manager, Greiner, announced the following to the Commission:

- Art in Your Park Unveiling “Legends of Milpitas” June 24th 6 p.m. at Murphy Park
- Summer Concert Series starts June 24th 6:30 p.m. (directly following the Art in Your Park Unveiling)
- 4th of July Parade, Pool Party and Fireworks starting at 11am. A \$2.00 admission fee for fireworks will be charged for ages 13 years and over.

IX. New Business

1. Cultural Arts Support Program and Cultural Arts Dialogue

Public Services Assistant II, Lorentzen, opened up the floor for discussion to the Commission on the direction of the Cultural Arts Support Program and any changes they would like to see in the program’s format.

Commissioner Rabe stated that she would like to see the following:

- History of CASP and the Cultural Arts Implementation Program incorporated into the grant application.
- Brochure of CASP and its accomplishments
- Grants applied for and reviewed as they are submitted, not all on one night

Commissioner Foulk stated that he felt the funding timing was off, since we were reviewing and recommending funding before the money is available in the appropriate funding cycle. He agreed with Commission Rabe, to have the applications be accepted throughout the year.

Commissioner Rabe added that they could mirror the grant process to the Youth Sports Grant and Childcare Grants. Recreation Services Manager, Greiner,

stated that the Commission could define Individual and Group grant applications, like the Youth Sports Grants and create a sliding scale for each.

Commissioner Foulk stated that he would like to see funding awarded on project need and applicant merit.

Commissioner Rabe said she felt the process was too much for only a \$2,000 grant. Commissioner Barrie said that \$2,000 is a formidable amount and the grant application is simple and straightforward. Commissioner Rabe said she would like to see the applicants put more into their application. She feels that they are writing and telling us what they think the Commission wants to hear, not what they really plan on doing. She would like to see the personality of the applicant come through.

Commissioner Cherry said that if the Commission has more open-ended questioning, the Commission might end up not getting what they need to assess the application in their answers. Commissioner Cherry said she felt the scoring was difficult and wanted to be able to give more feedback. Having the applicant's agenda for meetings, one at a time, would allow for useful discussion, with constructive criticism. If the project is not to the Commission's satisfaction, the applicant can return at a later date with a new or revised proposal.

Commissioner Barrie asked the Commission to consider what they felt was an Arts event and what was a Cultural event. She said she is not in favor of funding festivals, when the Commission could be granting monies to true arts events.

Commissioner Cherry said if the Commission reviews one applicant at a time, there may not be a need for scoring. The Commission could review each applicant, discuss, ask questions and then verbally recommend a funding amount. Recreation Services Manager, Greiner, informed the Commission that these applicants also receive In-Kind services upward of \$2,000. The Commission can also do an In-Kind service and money grant combination. Commissioner Hays suggested a checklist of In-Kind services, so the applicants have to indicate what they want, to give a true dollar amount to the grant. Recreation Services Manager, Greiner, said that staff could provide a dollar amount to all In-Kind services.

Commissioner Hicks suggested that a certain amount of money be set aside for professional company's or individuals.

Council Member Armando Gomez, stated he would like to see the grant program on the City's fiscal budget timeline.

Commissioner Barrie asked that the programs returning applicants be alerted of the program change. Staff assured that when Council has approved the program changes, past CASP applicants would be notified of the changes.

Commissioner Cherry addressed the Cultural Arts Implementation goals and that she feels the Commission has been good at achieving at least half of them.

MOTION to agendaize the Cultural Arts Implementation Plan goal achievement discussion to a later meeting, with the Commission receiving a copy of the Cultural Arts Implementation Plan to review and assess individually, and bring back to the Commission with a progress report to be drafted and submitted to City Council.

M/S: Cherry/Barrie

Ayes: All

2. Work Plan Progress Discussion

Commissioner Rabe stated that she felt the Commission needed to revisit their Work Plan and see how they as a Commission are progressing in achieving goals set. Commissioner Rabe said the Work Plan is for the Commission, not Staff. Commissioner Cherry said if there were goals that were not being achieved it was the Commissions fault, not Staff's. Commissioner Rabe said that the Commission was not working on their short-term or long-term goals, such as the Arts Display Board. She feels that if a Commissioner is interested in any aspect of the current Work Plan goals, they should step forward and take charge. Commissioner Rabe said she would like to get started on the Display Board. Public Services Assistant II, Lorentzen, said she would reserve time for the Commission to utilize the display board and confirm with Commissioner Rabe.

Commissioner Ogle said she would like to see the Commission more involved with Global Village and suggested that if the City was alternating Arts Day and Global Village, they both being in October. Recreation Services Manager, Greiner, stated that Global Village was moved to later in the year to allow for the MUSD to be a part of the event.

Commissioner Rabe asked that the Arts Commission have a booth or table at Arts Day.

Commissioner Rabe asked that Staff to agendize the 04 Work Plan at a future meeting, in the fall. Commissioner Foulk requested that staff organize the Work Plan review with some sort of Excel spreadsheet so it is easy to follow and rate Work Plan items.

X. Staff Reports

None

XI. Liaison Reports

1. Council Member, Gomez, informed the Commission that at the July 3, 2003, City Council meeting, Council voted unanimously to fund the top 10 scoring CASP Applicants with the remaining \$2,000 to be applied to the next Art in Your Park project. Council Member Gomez told the Commission that if they had any questions as to his vote, they could speak with him off-line. Council Member Gomez invited the Commission to express their desired involvement with the plans for a new Performing Arts Center with a letter to the Library Sub-Committee.

Recreation Services Manager, Greiner, added that at the July 1, 2003, City Council meeting, the Council will be considering a location switch to have the new Senior Center be in the existing Library and the new Library be located at the old Senior Center. Commissioner Cherry suggested that the Chair draft a letter to the Library Sub-Committee. Chairperson Foulk requested help from Staff in the drafting of said letter.

Commissioner Hays stated that she felt the old Senior Center location would make a great Performing Arts Center, being that it is a historic landmark. Chairperson Foulk asked which Commissioners would be able to attend the July 1, 2003, City Council meeting. Commissioner Hays volunteered to attend the meeting.

XII. Future Agenda Items

- Hillcrest Art in Your Park Artwork Recommendation - AUG
- Performing Arts Center – TBD
- Phantom Art Gallery Honor Ceremony – JULY
- Phantom Art Gallery Discussion – JULY
- Commissioner Meet and Greet – OCTOBER
- Workshops, other Art Commission Meetings - TBD

XIII. Adjournment

There being no further business, the Chair adjourned the meeting at 8:21 p.m. to the next regularly scheduled meeting on July 28, 2003, at 7:00 p.m..

**UNAPPROVED MINUTES
CITY OF MILPITAS
ARTS COMMISSION**

- Minutes:** Regular Meeting of the Arts Commission (AC)
Date of Meeting: Monday, August 25, 2003
Place of Meeting: Milpitas City Hall, 455 E. Calaveras Blvd., Committee Conference Room
- I. Call to Order** Chairperson Foulk called the meeting to order at 7:10 p.m.
- II. Flag Salute** The Chair led the Commission in the Pledge of Allegiance
- III. Roll Call** Commissioners Present: Foulk, Hays, Hicks, Ogle, Rabe

Commissioners Absent: Barrie and Alternates Barnes and Gupta

City Staff Present: Recreation Services Manager, Bonnie Greiner, Recreation Services Supervisor, Kathleen Yurchak, Public Services Assistant II, Renee Lorentzen

City Council Liaison Present: Council Member Armando Gomez
- IV. Alternates** Due to the absence of Alternates Barrie and Gupta, no Alternates were seated
- V. Agenda** The Chair asked that due to the absence of Commissioner Barrie, Item 1. Phantom Art Gallery Discussion, under IX. Old Business, be tabled to a future meeting.

MOTION to approve the Agenda of August 25, 2003 as amended.
M/S: Hays/Rabe Ayes: All
- VI. Minutes** **MOTION** to approve the Minutes of July 28, 2003.
M/S: Hays/Rabe Ayes: All
- VII. Citizens Forum** Otto Hermann
559 E. Calaveras Blvd.
Milpitas, CA 95035

Mr. Hermann explained to the Commission that he would soon be applying for the Phantom Art Gallery and invited the Commission to view his gallery, currently running at the Milpitas Community Museum, through the end of the week.
- VIII. Announcements/Correspondence**

Recreation Services Manager, Greiner announced the following upcoming events:
- *The Milpitas Summer Concert Series last concert was on August 12th at the Teen Center, featuring bands from the South Bay School of Music Arts. Approximately 50 people attended.*
 - *The City will be holding a September 11th Remembrance Ceremony and Candle Light Vigil at 7:30 p.m. at the Milpitas Civic Center Plaza.*
 - *The Milpitas Dog Park Ribbon Cutting Ceremony will be on September 27th at 10:00 a.m. at the Dog Park Site in Ed Levin Park.*
 - *Rainbow Theatre's production of "You Have the Right To Remain Dead" will run from September 19-28. This is the seasons Teen Production and is an audience participation Murder Mystery.*

IX. Old Business

1. Phantom Art Gallery Discussion

Due to Commissioner Barrie's absence, this item was tabled to a future meeting.

X. New Business

1. VTA Community Oriented Design Enhancements (CODE)

Staci Periera, Junior Planner, informed the Commission that plans for art installation at the Light Rail and Transit Center at Great Mall Parkway and Montague Expressway are underway with artist Adam Zawadski's imprint of footprints, "Decorative Imprints" in cement project. At the February 24, 2003, Arts Commission meeting, the Commission requested from Adam Zawadski, Artist, that Milpitas community members be used to create the imprints in cement. In lieu of that request, staff is seeking the Arts Commission to form a subcommittee to work with staff to recruit community members to participate in this project. September 22-24, 2003, are tentatively scheduled dates for community participation. Mr. Zawadski will be making imprints before the scheduled community participation, to make sure the process will be easy and successful.

Mr. Zawadski is looking for a diverse group representing the community of Milpitas, children to seniors, from all cultures and socioeconomic backgrounds. He asks that those participating bring two pairs of shoes, a clean pair of shoes and a pair they won't mind getting dirty. He requests that shoes used for imprinting are free of brand logos.

Chairperson Foulk asked for volunteers from the Commission to form a subcommittee.

Commissioner's Foulk, Hays and Rabe volunteered to form the subcommittee.

Junior Planner, Periera, said she would be in touch with the subcommittee to arrange for their first meeting. She reminded the Commission that the dates for community participation are tentative and may be pushed back to October.

2. Hillcrest Art in Your Park Recommendation

The Milpitas Alliance for the Arts representative, Elena Lawson, presented the Commission with a power point presentation on the Hillcrest Art in Your Park Project, conveying the community's choice for art installation, "Hand in Hand Around the Park". The Milpitas Alliance for the Arts requested from the Commission, their recommendation to City Council, to support the community's choice for "Hand in Hand Around the Park".

Commissioner Hays said she thinks it is a good idea that the Commission supports the artwork the community has chosen for their park. Commissioner Rabe asked if the finalists in the Hillcrest project had applied for other Art in Your Park Projects. Mrs. Lawson, Milpitas Alliance for the Arts, answered yes.

MOTION to recommend, "Hand in Hand Around the Park" to City Council, for final approval.

M/S: Hays/Ogle

Ayes: All

3. Cultural Arts Implementation Plan

Public Services Assistant II, Lorentzen, reviewed the spreadsheet prepared for the Commission outlining programs and projects listed in the Cultural Arts Implementation Plan that directly affect the Commission or were programs or projects under the jurisdiction of the Commission. Ultimately, the Commission's Work Plan would include items from the Cultural Arts Implementation Plan that the Commission would like to see remain and would not include those that they feel can be removed.

The Commission reviewed the spreadsheet and requested the following:

Remove: Marketing at the Mall, Art and Wine Festival

Augment: Great Mall Window Space to be added to 2nd Phantom Art Gallery Site

The Commission commented that they liked the format of the spreadsheet and when staff updates the Cultural Arts Implementation Plan; an easy to ready format such as this would be affective. Staff informed the Commission that they would return with a comprehensive spreadsheet of Commission accomplishments to be sent to City Council.

4. Arts Day Update

Public Services Assistant II, Lorentzen, updated the Commission on the progress of Arts Day. Staff listed the following:

- All contracted arts instructors have been confirmed
- All entertainment groups have been confirmed
- Event Budget approved by First 5
- Staff will soon be purchasing event supplies
- MAFTA will be arranging for Art Organization participation

XI. Staff Reports

Recreation Services Manager, Greiner, informed the Commission, as of the September 22, 2003, Commission meeting, Recreation Services Supervisor, Kathleen Yurchak, would be the new Arts Commission Staff Liaison.

XII. Liaison Reports

Milpitas Historical Society

Commissioner Ogle informed the Commission that the Milpitas Historical Society had their annual BBQ, which included a prize raffle, which raised a considerable amount of money. She asked that the Commission to consider holding a raffle to raise funds for future art ventures.

XIII. Future Agenda Items

None

XIV. Adjournment

There being no further business, the Chair adjourned the meeting at 8:13 p.m. until the next regularly scheduled meeting on September 27, 2003 at 7:00 p.m.

**UNAPPROVED MINUTES
CITY OF MILPITAS
ARTS COMMISSION**

- Minutes:** Regular Meeting of the Arts Commission (AC)
Date of Meeting: Monday, September 22, 2003
Place of Meeting: Milpitas City Hall, 455 E. Calaveras Blvd., Committee Conference Room
- I. Call to Order** Chairperson Foulk called the meeting to order at 7:05 p.m.
- II. Flag Salute** The Chair led the Commission in the Pledge of Allegiance
- III. Roll Call** Commissioners Present: Barrie, Foulk, Gupta (7:15 p.m.), Hicks, Ogle, Rabe, and Alternates Barnes (left early 7:15 p.m.) and Ettinger
- Commissioners Absent: Hays
- City Staff Present: Recreation Services Supervisor, Kathleen Yurchak, Public Services Assistant II, Renee Lorentzen
- City Council Liaison Present: Council Member Armando Gomez
- IV. Alternates** Due to the absence of Commissioner Hays, Alternate Barnes was seated.
- V. Agenda** The Chair asked that due to the absence of Commissioner Barrie, Item 3. Phantom Art Gallery Application – Marianne Pilgrim Calabrese, under X. New Business, be moved to IX. Old Business, Item 1.
- MOTION** to approve the amended Agenda of September 22, 2003, as amended.
M/S: Rabe/Barrie Ayes: All
- VI. Minutes** **MOTION** to approve the Minutes of August 25, 2003.
M/S: Hays/Rabe Ayes: All
- VII. Citizens Forum** No members from the audience wished to address the Commission.
- VIII. Announcements/Correspondence**
- Recreation Services Supervisor, Yurchak, announced the following upcoming events:
- *The Milpitas Dog Park Opening is on September 27, 2003, at 10:00 a.m. at the Dog Park site at Ed Levin Park. All Commissioners and their dogs are invited to attend.*
 - *The City held it's September 11th Remembrance Ceremony and Candle Light Vigil at 7:30 p.m. at the Milpitas Civic Center Plaza, with great community support. Approximately 200 people attended the event.*
 - *Rainbow Theatre's production of "You Have the Right To Remain Dead" opened last weekend and will be running from September 19-28. This is the seasons Teen Production and is an audience participation Murder Mystery.*

IX. Old Business

1. Phantom Art Gallery Marianne Pilgrim Calabrese

Marianne Pilgrim Calabrese presented the Commission with a selection of paintings, sampling her proposed Phantom Art Gallery. Ms. Calabrese informed the Commission that her Gallery would host paintings of images and themes from the tragedies of September 11th. She further explained that her medium is Acrylics and paints. The floor was opened for Commissioner questions.

Commissioner Barrie asked how many paintings she would show in her gallery. Ms. Calabrese answered that she would show (8) of her paintings. Commissioner Rabe asked if Ms. Calabrese would be willing to have her gallery start in September 2004, so as to have the gallery show during the City of Milpitas' September 11th Ceremony. Ms. Calabrese said she would like to have her gallery up as soon as possible but would be willing to have her gallery show in September 2004. Commissioner Rabe asked if Ms. Calabrese had any pictures or memorabilia to put in the glass cabinet that resides in the Phantom Art Gallery. Ms. Calabrese answered she could display the pictures that were the inspiration for some of her paintings. Ms. Calabrese informed the Commission that she was going to be returning to New York and could bring back a few more paintings for her gallery.

Commissioner Rabe asked if her paintings would be priced for sale. Ms. Calabrese answered that her art would be priced for sale. Commissioner Rabe stated that she would like to see a special Phantom Art Gallery showing in September 2004 with Ms. Calabrese's work.

MOTION to approve Marianne Pilgrim Calabrese's Phantom Art Gallery application, with Gallery time to be determined by staff and Ms. Calabrese.

M/S: Barrie/Ogle Ayes: All

2. Phantom Art Gallery Discussion

Commissioner Barrie stated that she felt the Commission needs to be stricter with the artwork they approve to be shown in the Phantom Art Gallery. Commissioner Barrie said the artwork that is approved should look more professional. She said that the Commission needs to set standards and raise the bar for the artists who apply and that the Commission needs to think more carefully about the criteria set for the Phantom Art Gallery and that it is okay to deny an application; the Commission does not have to let applicants "down easy". The Commission should be honest with their evaluation of the art.

Alternate Ettinger asked if with a Phantom Art Gallery application, slides or pictures are required for initial screening. The Commission answered that slides or pictures were not required. Commissioner Rabe said the rules set in the Phantom Art Gallery application in regards to framing need to be adhered to. She asked if the Children's Gallery in April 2003 would have their artwork framed. Recreation Services Supervisor, Yurchak, answered that the work would be matte framed. Commissioner Barrie suggested that it be placed in the Phantom Art Gallery Application that the month of April is designated for Month of the Young Child and the guidelines of the artwork for said gallery are different. Commissioner Rabe asked who would be picking the children's artwork to be displayed. Recreation Services Supervisor, Yurchak, answered that the teachers would be selecting the artwork. Commissioner Rabe suggested that the Commission have a role in picking the artwork as well. Recreation Services Supervisor, Yurchak, stated that the Children's Gallery is a new venture and the process for art selection will be a learning process.

Council Member Gomez asked the Commission if they had denied Daniel White's application because it was too dark. Commissioner Barrie said that it is not the message of Mr. White's art that was objectionable; it was the lack of professionalism and technique of

at 6:00 p.m. to allow for ample planning time. The Commission requested that staff agendaize the Work Plan meeting for October 27, 2003, at 6:00 p.m.

4. Arts Day 2003 Arts Commission Table Volunteers

Commissioner Gupta asked if any Commissioner's would volunteer to work the Arts Commission information table at Arts Day from 10a.m.-2p.m. in one hour shifts.

Alternate Ettinger	10:00a.m. - 11:00a.m.
Commissioner Hicks	11:00a.m. -12:00p.m.
Commissioner Rabe	12:00p.m. - 1:00p.m.
Commissioner Foulk	1:00p.m. - 2:00p.m.

XI. Staff Reports None

XII. Liaison Reports None

XIII. Future Agenda Items

None

XIV. Adjournment There being no further business, the Chair adjourned the meeting at 8:12 p.m. until the next Special meeting on October 27, 2003 at 6:00 p.m.

**UNAPPROVED MINUTES
CITY OF MILPITAS
ARTS COMMISSION**

Minutes: Special Meeting of the Arts Commission (AC)
Date of Meeting: Monday, October 27, 2003
Place of Meeting: Milpitas City Hall, 455 E. Calaveras Blvd., Committee Conference Room

I. Call to Order Chairperson Foulk called the meeting to order at 7:24 p.m.

II. Flag Salute The Chair led the Commission in the Pledge of Allegiance

III. Roll Call Commissioners Present: Foulk, Hays, Hicks, Ogle, Rabe, and Alternate Ettinger
Commissioners Absent: Barrie, Gupta and Alternate Barnes

City Staff Present: Recreation Services Supervisor, Kathleen Yurchak, Public Services Assistant II, Renee Lorentzen and Community Enrichment Coordinator, Anne Kelly

City Council Liaison Present: Council Member Armando Gomez

IV. Alternates Due to the absence of Commissioner Barrie, Alternate Ettinger was seated

V. Agenda Chairperson Foulk suggested that Item #3., VTA Community Oriented Design Enhancements (CODE) be re-agendized to the November meeting.

MOTION to approve the Agenda of October 27, 2003, as amended.
M/S: Hays/Ogle Ayes: All

VI. Minutes **MOTION** to approve the Minutes of September 22, 2003.
M/S: Hicks/Ettinger Ayes: All

VII. Citizens Forum No members from the audience wished to address the Commission.

VIII. Announcements/Correspondence

Recreation Services Supervisor, Yurchak, announced the following upcoming events:

- *Anne Kelly, Community Enrichment Coordinator, has been hired and will be programming the City's Special Events and Cultural Arts.*
- *The City will be holding it's Annual Tree Lighting Ceremony on December 1, 2003 at 7:00pm in the Milpitas Civic Center Plaza.*
- *The City will be holding it's Veterans Day Ceremony on November 11, 2003 at 9:00am in the Civic Center Plaza. This event is held rain or shine.*
- *The Dog Park Opening was held on September 27th with successful attendance.*
- *Arts Day 2003 was held on October 4th, hosting arts and entertainment for 450 people.*
- *The City is in preliminary planning for Milpitas Global Village 2004. The City will be contacting as many community cultural groups as possible for involvement.*

IX. New Business

1. Work Plan Discussion

The Commission received a Work Plan Discussion Worksheet, listing items from their previous Work Plan, items they expressed interest in and also from the Cultural Arts Implementation Plan. The Commission ranked the items listed in order of their personal importance and those rankings were averaged together to create their 2004 Work Plan. Work Plan Items ranked in the following order:

1. Arts Day
2. Public Art Project Participation
3. Recognition of Art Contributors; Milpitas Global Village; Cultural Arts Performing Center
4. Art Partnerships
5. 2nd Phantom Art Gallery Site
6. Milpitas Community Center Bulletin Board Display
7. Cultural Art Postcard

2. Phantom Art Gallery Opening Carl Roach

The Commission presented Carl Roach with a Certificate of Commendation to Carl Roach for his contribution to the art in Milpitas. Mr. Roach thanked the City for the opportunity to display his work.

3. Art in Your Park Roles and Responsibilities

Note. Receipt. File.

4. Cultural Arts Program Changes

Renee Lorentzen, Public Services Assistant II, reviewed the proposed changes with the Commission to the current Cultural Arts Support Program. She explained to the Commission that the proposed program changes mirror requests and suggestions made by Commissioners and members of Council. Major proposed changes were as follows:

- Reduction in In-Kind Services
- No Oral Presentation from grant applicants
- Grant applicant Review meeting held after budget hearings to coincide with Fiscal Year, and
- Easier Commissioner review and ranking process

MOTION to approve the proposed changes to the Cultural Arts Support Program.

M/S: Rabe/Ogle Ayes: All

X. Staff Reports

None

XI. Liaison Reports

1. City Council

Council Member Polanski announced the Planning Commission will be holding interviews for new Commissioners on December 9, 2003. Anyone interested in being a Planning Commission can pick up an application in the City Clerks Office. She went on to say that the City's recent Bond will pay off the land at Elmwood with 50 Million going towards the Library and Senior Center renovations. She concluded by inviting the Commission to the joint meeting between the City Council and the Milpitas Unified School District School Board on November 4, 2003.

XII. Future Agenda Items

- Cancellation of the December 2003 meeting
- Phantom Art Gallery Applications
- VTA Community Oriented Design

XIII. Adjournment

There being no further business, the Chair adjourned the meeting at 8:45 p.m. until the next meeting on November 24, 2003 at 7:00 p.m.

**UNAPPROVED MINUTES
CITY OF MILPITAS
ARTS COMMISSION**

Minutes: Regular Meeting of the Arts Commission (AC)
Date of Meeting: Monday, November 24, 2003
Place of Meeting: Milpitas Community Center, 457 E. Calaveras Blvd., Auditorium

I. Call to Order Chairperson Foulk called the meeting to order at 7:10 p.m.

II. Flag Salute The Chair led the Commission in the Pledge of Allegiance

III. Roll Call Commissioners Present: Foulk, Gupta, Hays, Hicks, Ogle, Rabe, and Alternate Ettinger

Commissioners Absent: Barrie

City Staff Present: Recreation Services Manager, Bonnie Greiner, Public Services Assistant II, Renee Lorentzen and Community Enrichment Coordinator, Anne Kelly

City Council Liaison Present: Council Member Armando Gomez, Mayor Jose Esteves

IV. Alternates Due to the absence of Commissioner Barrie, Alternate Ettinger was seated

V. Agenda **MOTION** to approve the Agenda of November 24, 2003, as amended.
M/S: Hicks/Rabe Ayes: All

VI. Minutes **MOTION** to approve the Minutes of October 27, 2003.
M/S: Hicks/Ettinger Ayes: All

VII. Citizens Forum No members from the audience wished to address the Commission.

VIII. Announcements/Correspondence

Recreation Services Manager, Greiner, announced the following upcoming events:

- *The City will be holding it's Annual Tree Lighting Ceremony on December 1, 2003, at 7:00pm in the Milpitas Civic Center Plaza.*
- *Milk and Cookies with Santa on December 13th is sold out and should prove to be a successful event.*
- *The City will be hosting it's Annual Senior Holiday Dance on December 14, 2003, at 6:00 p.m. at the Milpitas Community Center Auditorium.*

IX. New Business

1. Phantom Art Gallery Application – Golden Hills Art Association

Community Enrichment Coordinator, Anne Kelly, introduced the Golden Hills Art Association to the Commission and informed them that the Association, should their gallery application be approved, would be scheduled for the Phantom Art Gallery from December 2004-February 2005. If a preceding applicant cancels, they would be moved to an earlier gallery date. Golden Hills Art Association, Vice President, Harriett McGuire, stated that

there are 18 applying artists and the works brought with them today are representative of the work that would be displayed in their gallery.

The Commission viewed the applicants presented works.

MOTION to approve the Golden Hills Art Association Phantom Art Gallery Application.

M/S: Hays/Hicks

Ayes: Foulk, Gupta, Hays, Hicks, Ettinger

Abstain: Ogle, Rabe

2. VTA Community Oriented Design Enhancements (CODE)

Junior Planner, Staci Periera, presented the Commission with the plans for the final two pieces in the VTA's Community Oriented Design Enhancement program. Artwork conceptual designs for "Camera Obscura" and "Cabinet of Invention and Obsolescence" were presented to the Commission.

"Camera Obscura" is an interactive piece that is all metal and handicap accessible. Three conceptual designs are being considered.

"Cabinet of Invention and Obsolescence" is a number of bronze boxes that catch the light, where inside, an object of invention is inside. Eyeholes are located on each side of the box for community viewing.

Chairperson Foulk asked if the pieces are labeled. Junior Planner, Periera, answered that "Camera Obscura" would be labeled, but "Obsolescence" is not labeled.

Commissioner Rabe clarified with staff that the Commission is approving the conceptual designs of these pieces of art but then must rely on the artists to follow through and complete the piece to the community's liking. Junior Planner, Periera, answered that, yes, the Commission was approving the conceptual designs only, but if they have any concerns about the pieces, to tell staff who will include them in their recommendations to City Council and the artist. Commissioner Rabe suggested that there be labels on "Obsolescence" so people know what they are looking out, perhaps a key located somewhere near the artwork. Chairperson Foulk expressed that any safety issues for "Camera Obscura" be addressed. Commissioner Hays expressed that her favorite "Camera Obscura" option is #3.

MOTION to approve the two proposed VTA CODE design concepts for the I-880 LRT station.

M/S: Rabe/Ogle

Ayes: All

Junior Planner Staci Periera updated the Commission on the success of "Footprints". Staff was pleased with Commission, Council and Community participation.

3. Arts Commission Recommendation for the City to acquire public art for the City Hall Civic Center Park

Recreation Services Manager, Greiner, informed the Commission that City Council voted and approved at the last City Council meeting to place "Cartwheels" in the City Hall Civic Center Park. City Council is seeking support from the Commission on this item. The location of the artwork is yet to be determined.

MOTION to support the placement of "Cartwheels" in the City Hall Civic Center Park.

M/S: Rabe/Ogle

Ayes: All

4. Allocation of funds to be budgeted for the Arts in Milpitas

Recreation Services Manager, Greiner, explained to the Commission, that City Council is seeking for the Commission to approve and direct staff to research the ways in which other City's allocate and budget money for the Arts.

Chairperson Foulk asked how this item is affected by the Fiscal Year Budget timeline. Recreation Services Manager, Greiner, answered that staff would return to the Commission in February with recommendations on how to budget monies for the arts, so staff can report to City Council in May. Commissioner Rabe stated that monies for the arts should not be taken from Park Funds, as they need all the money they can get. Recreation Services Manager, Greiner, answered that monies would not be taken from Park general fund budgets, but from grants.

Mayor Jose Esteves stated to the Commission that City Council wants their support and input to create a specific process to allocate monies to the arts in Milpitas. Mayor Esteves asked the Commission to envision the amount of money they would like to see allocated each year, considering the City needs some larger artwork installed. Chairperson Foulk said that it would be a major milestone to have money allocated specifically for the arts in Milpitas.

Council Member Gomez stated that this item needs to be looked at carefully, making sure all aspects of possible allocation procedures are considered. It is possible that the best route may be to have a certain amount of money budgeted in the General Fund.

MOTION to support the allocation of funds to be budgeted for the arts in Milpitas and to direct staff to report back with research completed as to the best procedure to allocate monies, so specific recommendations to City Council can be made.

M/S: Hays/Rabe Ayes: All

5. December Meeting Cancellation

MOTION to cancel the December 22, 2003, meeting.

M/S: Hays/Rabe Ayes: All

X. Staff Reports None

XI. Liaison Reports

Commissioner Rabe informed the Commission that the 50th Anniversary Committee is seeking any memorabilia that can be used for the display case in City Hall.

XII. Future Agenda Items

- Commission List of Accomplishments
- Public Art Policy
- Arts Commission Budget

XIII. Adjournment

There being no further business, the Chair adjourned the meeting at 8:07 p.m. until the next meeting on January 26, 2004, at 7:00 p.m.